

# INTERNATIONAL STAFF EXCHANGE WEEK: BEST PRACTICES IN ADMINISTRATION AND OUR LEARNINGS IN TIMES OF COVID-19

Johannes Gutenberg University Mainz (JGU)

22 September & 23 September 2020

## Program

Tuesday, September 22<sup>nd</sup>

Coping with Covid-19 & Advising Students

### MORNING ACTIVITIES

- 09.45 - 10.00: Check-in
- 10.00 - 10.15:  
Welcome by Vice President Prof. Dr. Stephan Jolie
- 10.15 - 10.45:  
Presentation of the program  
Meeting the participants – introducing the homegroup
- 10.45 - 11.45:  
Get to know your homegroup and exchange on learnings in times of Covid-19
- 11.45 - 12.00: Break
- 12.00 - 13.00:  
Outcomes of the exchanges  
Best practice of advising students in times of Covid-19 at Business and Technology University, Tiflis, Georgia (insights into daily practice)

Wednesday, September 23<sup>rd</sup>

Mental Health Services & Diversity and Intercultural Competencies

- 09.45 - 10.00: Check-in
- 10.00 - 11.30:  
Workshop and introduction online portal me@JGU: mental health services for students
- 11.30 - 11.45: Break
- 11.45 - 12.00:  
Mobilization exercise
- 12.00 - 12.15:  
Finish in plenary session
- 12.15 - 13.45:  
International lunch: share your favorite recipe

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## AFTERNOON ACTIVITIES

- 13.45 - 14.00: Check-in
  - 14.00 - 15.00:  
Virtual job shadowing: opportunity to learn from your colleagues in your professional field/faculty partner (International Office, Student Advisory Center, Mental Health Services for Students, Faculty 02: Social Sciences, Media, and Sports)
  - 15.00 - 15.15: Break
  - 15.15 - 15.30:  
Reflection in your homegroup
  - 15.30 - 16.00:  
Finish in plenary session
- 13.45 - 14.00: Check-in
  - 14.00 - 15.00:  
Introduction Erasmus+ project SOLVINC: solving intercultural conflicts with international students
  - 15.00 - 15.15: Break
  - 15.15 - 15.30:  
Reflection in your homegroup
  - 15.30 - 16.00:  
Discussion: what have we learned? Plans of action for the future and evaluation of the week. Goodbye